

OFFICIAL COUNCIL PROCEEDINGS: City of Garner

CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES June 9, 2020

The City of Garner Council met in regular session on Tuesday, June 9, 2020 at 7:00pm in the Council Chambers at City Hall.

Mayor Mick called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke (via phone), Tim Schmidt, Absent: none.

Motion by Glen Juhl, seconded by Denny Drabek to approve the agenda as printed, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

PUBLIC INPUT: none.

Motion by Tim Schmidt, seconded by Marline Lewerke to approve the following consent agenda items, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

- Minutes – May 26, 2020 regular and June 2nd special meetings

- Treasurer, Police, PW, WT/SW, Library, P&R, Wage Report, Utility Billing Report and Building Permits

- Cigarette Permits – Casey's, Dollar General, Garner Townmart, HyVee and Kwik Star

Motion by Denny Drabek, seconded by Don Bell to approve the claims as submitted, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Following discussion regarding a request from Carl Young to pay a deferred tag assessment on their property along Seymour Avenue, there was a motion by Glen Juhl, seconded by Marline Lewerke to approve Resolution #2020-30 TO ACCEPT PAYMENT AND WAIVE ADDITIONAL CHARGES TO AN ASSESSMENT TO A PROPERTY, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Mayor Mick opened the public hearing regarding the Community Development and Housing Needs Assessment (CDHNA). He then asked for comments from the floor. A draft version of the CDHNA was read aloud. Comments were made about the draft and revision of it. Mayor Mick then closed the public hearing.

Mayor Mick then opened the public hearing regarding the submission of a CDBG Exterior Home Improvement Grant Application to the Iowa Economic Development Authority (IEDA) for the rehabilitation of the exterior of owner-occupied homes within the City of Garner. Myrtle Nelson with NIACOG had the following comments regarding the application.

a. How the need for the activities was identified - The need for housing rehabili-

tation was identified as part of a Housing Needs Assessment.

b. How the proposed activities will be funded and the sources of funds - The proposed activities will be funded by a federally funded program called the Community Development Block Grant (or CDBG). The Iowa Economic Development Authority coordinates these funds for the State of Iowa and makes them available to cities through their Housing Rehabilitation Exterior House Improvements Program.

c. Date the CDBG application will be submitted - The application will be submitted on or around June 12th.

d. Requested amount of federal funds - The requested amount of funding is \$249,794 including:

- \$20,000 for administration
- \$229,794 for exterior home improvement work, lead hazard reduction (primarily resolving any chipping or peeling paint), and radon mitigation.

e. Estimated portion of federal funds that will benefit low and moderate income persons - All of the funding received will be used to benefit low and moderate income persons.

f. Where the proposed activities will be conducted - Homes within the City limits of the City of Garner are eligible except that homes located in the 100-year floodplain are not eligible.

g. Plans to minimize displacement of persons and businesses resulting of funded activities - No persons will be permanently displaced as a result of this program.

h. Plans to assist persons actually displaced - No persons will be permanently displaced as a result of this program. In the unlikely event that someone is temporarily displaced for their safety, accommodations will be made and funded by the grant program.

i. Nature of the proposed activities - The proposed activities will include exterior rehabilitation of owner-occupied homes with work on items such as roofing, windows, siding, doors, gutters, and steps. The work may also include remediation of lead hazards in the home (typically chipping/peeling paint) and radon remediation.

With no comments from the public, Mayor Mick closed the public hearing and the following action was taken.

Motion by Tim Schmidt, seconded by Denny Drabek to approve Resolution #2020-31 APPROVING AN APPLICATION FOR A CDBG FUNDED EXTERIOR HOME IMPROVEMENT GRANT ADMIN-

ISTERED BY THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA), GRANTING AUTHORIZATION TO SIGN REQUIRED FORMS, APPROVING A TEMPORARY RELOCATION POLICY AND APPROVING A COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: None.

Drew Sweers, V&K, gave updates on East 2nd Street Storm Sewer project, Hejlik III grade elevation ordinance and communal mailboxes and the Allen Avenue Drainage way dirt pile.

Motion by Tim Schmidt, seconded by Glen Juhl to approve Resolution #2020-32 HIRE A VMRC EMPLOYEE, Justin Reding, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Glen Juhl, seconded by Marline Lewerke to approve Resolution #2020-33 HIRE SEASONAL EMPLOYEES, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

P&R Director, Dominica Rogers gave updates on park and recreation activities including: VMRC is open with social distancing, landscaping at VMRC, memorial trees planted at Tourist Park, mowing and grounds maintenance, BB/SB recreation programs are open and pool updates.

Motion by Tim Schmidt, seconded by Don Bell to table action on replacing City Hall carpet at this time.

Motion by Denny Drabek, seconded by Glen Juhl to approve Resolution #2020-35 HIRE OF BRET BRANDT AS A GARNER POLICE OFFICER AND SETTING HOURLY WAGE FOR THE EMPLOYMENT, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

City Administrator Report:

- Council tours will begin next meeting
- ILC Small City Workshop
- NLC Service Line Warranty Program

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- Park & Rec Board minutes
- Debris at Boy Scout building
- Mosquito spraying
- Mark Yates damaged fence panels update

- 910 East 2nd Street nuisance update

Motion by Glen Juhl, seconded by Tim Schmidt to enter into Closed Session per Section 21.5(1i) of the Code of Iowa, to evaluate the job performance of the City Administrator, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

Motion by Denny Drabek, seconded by Tim Schmidt to exit Closed Session, carried unanimously.

With no further business, there was a motion by Tim Schmidt, seconded by Glen Juhl to adjourn the meeting at 9:03pm.

*Kenton L. Mick, Mayor
Daisy Huffman, City Clerk*

CLAIMS APPROVED 6/9/2020

Absolute Waste-GB/RC Contract & Yard Waste Dumps 17,404.10
ACCO-Chemicals 7,558.00
ADG-VMRC Door Repair 940.35
Advantage Admin-Self Ins 2,856.52
Aflac-Insurance 369.00
Ag Source Labs-Testing 1,262.50
Alliant-Utilities 14,096.19
Amazon Loc-Slip Tape For Stairs,
Safety Glasses 152.49
Amazon.Com-Books 133.09
Valerie Ames-Refund 31.92
Haddon Anderson-Refund 80.00
Arnold Motor Supply-Switch,
Valve, Oil, Filters 279.30
Authorize.Net-Credit Card Fees 33.80
Baker & Taylor-Books 2,199.25
Josh Banse-Mileage 36.80
Blackmore Nursery-Grasses 524.85
BMC-Roadstone 72.76
Philip Boeckman-Refund 76.08
Brant Lawn Care-Mowing 255.00
Holly Brink-Refund 125.00
Central Bank-Postage 75.31
Central IA Distr-Bags,
Cleaning Supplies 843.60
Cintas-Rug/Mop Service 49.28
City Of Garner-Reimb Uniforms 70.00
Coca-Cola-Conc Bev 1,085.94
Comm1-Phone/Internet 1,232.68
CP IA Properties-Srf Draw 41,641.66
Dept Of Treasury

- Annual Self Funding 39.20
Diamond Vogel-Paint 380.88
Tim Dodge-Tactical Boots 133.70
Doug's Small Engine-Edger Blade ... 22.48
Eenhuis Constr-Sidewalk Install ... 367.50
EMC Nat'l Life-Pr Wh 49.72
Eurofins Testamerica

- Testing Silver 500.00
First Natl Bank-Credit Card Fees ... 72.64
Diane Frank-Refund 20.24
Garner Ambulance-Income Offset ... 136.00
Garner Chamber

- Buy Garner 1st Proj 9,933.20
Garner Lumber & Supply

- Fence Repair 198.95
Garner Postmaster-Postage 554.35
Garner Utilities-Utilities 62.15
Garner VMRC-Pr Wh 249.83
Christopher Gerdes-Refund 76.08
GIS Benefits-Life Ins 116.70
Gordon Flesch Company

- Copier Lease 303.78
George Or Nina Greiman-Refund ... 157.50
Nicki Gretillat-Refund 30.00
William Haines-Refund 57.06
Hancock Co Comm-Dispatching ... 3,568.97
Hancock Co Coop Oil-Fuel 1,600.06
Hancock Co Recorder

- Recording Fees 37.00
Samantha Harlan-Refund 27.36
Hewett-Pool Conc Food 1,045.97
IA DNR-NPDES Permit

- Reserve Project 175.00
IA Finance Authority-IFA Int Pymt

- Reserve Project 634.42
IA Law Enforcement Acdmy

- Eval-Dale 150.00
IA One Call-One Calls 99.00
IA Park & Rec-CPO Classes 440.00
IH2S-Hearing Tests 100.00
Ingram-Books 510.28
IPERS-IPERS 11,693.53
IRS-Fed/FICA Tax 17,514.04
Jaspersen Ins-Bonds 275.00
Kiefer-Uniforms & Float Rope ... 2,290.05
Kiesler Police Supply-Ammo 340.00
Kramer Ace Hardware-Supplies ... 1,487.35
Larson Printing-Envelopes 153.95
Leaf-Microfilm Scanner Lease 190.53
Peggy Lemke-Refund 45.00
Library Ideas-Freegal Renewal ... 1,082.00
Malek's Lawn & Tree Service

- Tree Removal 6,738.00
Micromarketing-Audio Books 393.44
Mid-Am Publishing

- Publications/Ads 758.41
Midwest Pipe-Risers 528.00
Daniel Miller-Refund 53.55
Nationwide-Pr Wh 275.00
Rodney Nedved-Refund 90.00
Brooke Nessen-Refund 145.00
Next Generation Tech-Support 84.55
North Central Labs

- Testing Supplies 148.47
North IA Designs-Shirts 3,471.00
North IA Libraries-Beacon 1,145.96
North IA Turf & Irgtn

- Sprinkler Start Up 116.50
Office Depot-Office Supplies 204.40
Petty Cash-Pool Beginning Cash ... 360.00
Matthew Piper-Refund 76.08
Pitney Bowes-Postage 503.50
Travis Pitzenberger-Refund 76.08
Presto X-Pest Control 50.00
Pritchard Auto-Service-Explorer ... 36.55
Quality Pump-Pump Repair 1,560.22
Ricoch-Lease/Copies 333.38
Jose Rodriguez-Refund 36.48
Dominica Rogers-Mileage 24.15
IA Dept Of Revenue-Sales Tax ... 1,239.00
Schindler Elevator

- Elevator Repair 2,266.08
Megan Schmidt-Refund 30.00

- Matt Or Tonya Schoneman-Refund ... 45.00
Secory P&H-AC Repair 472.50
Kristie Shropshire-Refund 46.69
Smith Hardware-VIP Grant

- 376 State St 1,043.45
Treas, St Of IA-State Tax 2,770.00
Stromer Overhead Door

- Door Repair 193.00
TQ Tech-Computer Support 470.00
Nicki Uhlenhake-Refund 30.00
US Bank Equip Finance

- Copier Lease 62.08
US Mail Supply Inc

- Mailboxes For Hejlik III 2,830.00
Veenstra & Kimm-Engineering ... 11,875.06
Verizon Wireless-Phone/Internet ... 580.38
IA Dept Of Revenue

- Water Excise Tax 1,555.00
Webwise Solutions

- Annual Hosting 180.00
Reid Weiland-Refund 435.00
Wellmark-Insurance 14,283.43
Kelly White-Refund 30.00
Todd Wolf-Refund 22.95
Yohnco-SW Line Supplies 45.00
..... 208,139.74

Revenue (May)

- General 90,293.48
Pool Maint Fund 47.86
VMRC Maint Fund 66.08
Ed Center 599.94
Road Use 30,036.27
Employee Benefits 19,377.41
Local Option 31,795.74
TIF-Kadrlik/Tchstn 23,508.08
CDBG Projects 35,739.00
Rev Loan-Industry 1,467.16
Rev Loan-Housing 131.71
Rev Loan-Retail 109.48
Debt Service 16,896.39
Capital Projects 39,900.00
Water 26,757.01
Sewer 42,605.26
Storm Sewer 12,530.08
..... 371,860.95

Expenses

- General 102,654.37
Ed Center 247.42
Road Use 10,191.58
Employee Benefits 10,677.36
Rev Loan-Housing 42.72
Rev Loan-Retail 525.00
Debt Service 634.42
Capital Projects 56,660.49
Water 11,119.71
Sewer 14,440.22
Storm Sewer 946.45
..... 208,139.74

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